

# CENTRAL EUROPE PROGRAMME 2007-2013



Lead Partner Seminar  
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## Subsidy Contract & Partnership agreement

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# Subsidy Contract and Partnership Agreement



## Legislative Framework:

- **EU Policies and Legislation;**

The most relevant Regulations to be observed:

- General Regulation No 1083/2006
- ERDF Regulation No 1080/2006
- EC Implementing Regulation No 1828/2006

- **Operational Programme and Programme Manuals;**
- **Other working documents** (e.g. the Control and Audit Guidelines);
- **National rules** applicable to the Lead Partner and its Project Partners.



## The Process:

Accomplishment  
with the  
conditions set

Negotiation  
process with the  
JTS

Final approval of  
the revised  
Application Form  
and Attachments  
(if necessary  
approval by the  
MC)

Sending of the  
Subsidy Contract  
offer



## Parties to the Contract and Duration:

- **Parties to the contract** :The Managing Authority and the Lead Partner (“Lead Partner Principle”);
- **Duration**: The contract remains valid as long as any duties linked to the ERDF subsidy might be claimed, at least until 31 December 2022.





## Terms of Contract:

- Eligibility of costs, reallocation;
- Request for payment:

Reporting period	Total cost	Expected payment request *	Progress/final report to be submitted to the JTS at the latest by dd/mm/yyyy
Preparation Costs	7.000,00	5.541,82	01.01.2011
05.10 - 10.10	60.500,00	47.897,20	01.01.2011
11.10 - 04.11	155.000,00	122.711,83	01.07.2011
05.11 - 10.11	221.500,00	175.359,16	01.01.2012
11.11 - 04.12	243.800,00	193.013,83	01.07.2012
05.12 - 10.12	373.753,19	295.896,37	01.02.2013
Total:	1.061.553,19	840.420,21	

\*) based on grant rate of 79,17%

- Obligations of the Lead Partner;
- Lead Partner Liability;
- Certification of expenditure and audit of projects.

## Terms of Contract:

- Recovery of unjustified expenditure;
- Publicity;
- Use of outputs;
- Termination and repayment;
- Force majeure;
- Litigation.



## Minimum Content

- **Parties to the contract:** the contract shall be concluded between the Lead Partner and the Project Partners;
- **Contract content:** determines the rights and responsibilities of the Lead Partner and the Project Partners.
- **Duties:**
  - Lead Partner: has to fulfil the obligations arising from the subsidy contract and the approved application;
  - Project Partner: has to fulfil the obligations arising for the part of the project it is responsible for.



## Minimum Content

- **Liability:** Lead Partner and Project Partner are liable to the other partners except for cause of “*force majeure*.”
- **When to sign:** within 3 months after signing the subsidy contract, together with the Start-Up Report.
- **Additional information:** the Partnership agreement has to be adjusted to the individual needs, the legal and administrative framework.
- **Template:** A template, which contains the minimum requirements, is provided on the CENTRAL EUROPE Web page. Personalized templates will be sent to the LP.

